

Personal Data Protection Policy

CCC maintains confidentiality of all information and personal data collected from its service users, staff, and volunteers in accordance with the requirements of the Personal Data Protection Act 2012 (the “PDPA”). Consent will be sought from service users for the use of their personal data beyond the original intent of data collection unless requested by government agencies.

It is also CCC’s policy that confidential data should be stored in a secure manner to protect that confidentiality. This policy would also cover course assessment materials and trainees’ results.

Access to service users and staff data is restricted to authorised staff. All staff gives an undertaking to maintain confidentiality and security of information as employees of CCC.

Should you have any feedback or enquiries relating to your personal data, please contact our Personal Data Protection Officer Mr Kevin Koh at kelvin@counsel.org.sg
For more information about PDPA generally, please visit the Personal Data Protection Commission’s website [HERE](#).